**TO WHOMSOEVER IT MAY CONCERN**

**Subject: Request for Internship**

Date:

This is to inform you that ………………………………………………………….is a student of Rajagiri College of Social Sciences (Autonomous), Kalamassery, Kochi, Kerala and currently doing his/her final semester of the Master of Computer Applications programme. As part of the curriculum, the student has to take up an internship in a reputed organization.

I kindly request you to consider the above student for an internship in your esteemed organization from 30th December 2024 onwards.

Thanking you,

Yours faithfully

Dr. Bindiya M. Varghese

Dean, Computer Science   
Rajagiri College of Social Sciences (Autonomous)

Kalamassery, Kerala, India.